PayStation Kiosk
Installation Guide

PayStation Kiosk Setup

PayRange Laundry System

① Laundry Machine	② BluKey™	③ PayStation Kiosk

PayRange PayStation Kiosk for laundry allows consumers to use any PayRange enabled machine in the vicinity without a phone or PayRange account. Kiosk requires an internet connection to function.

Objective

This guide was created to help complete the following steps:

1. Create Room and assign Kiosk and BluKey devices.
2. Install PayStation Kiosk
3. Test Kiosk Payment

Table of Contents

Tools Required

Smartphone with PayRange App
(Android or iOS only)

PayRange Operator Account

T20 screwdriver/bit, Phillips
screwdriver/bit and any tools needed
for mounting Kiosk to Wall/Column.

Products Required

BluKey™

PayStation Kiosk

Supported Machines

Machines that are PayRange enabled.
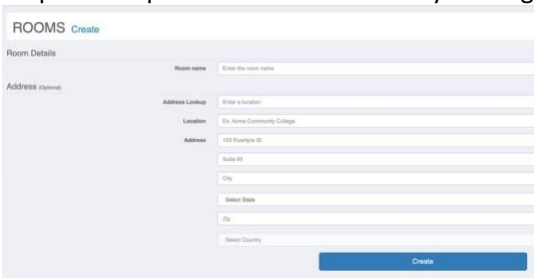
© 2022 PayRange Inc.

Create Room

IMPORTANT: Prior to installing the PayStation, a Room needs to be created in your PayRange Operator account, followed by assigning the PayStation and BluKey devices to that room.

Step 1: Log into your PayRange Operator account from a computer or tablet browser (Chrome preferred).
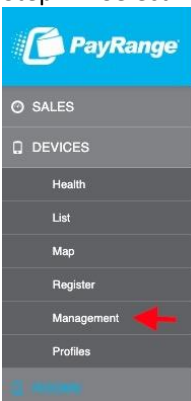Step 2: Select Rooms from the left menu options, followed by selecting Create Room.
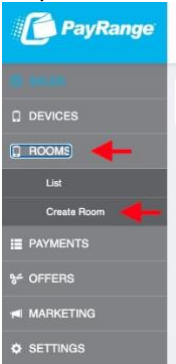
Step 3: Complete all fields followed by clicking on Create.

Step 4: Select Devices from the left menu options, followed by selecting Management.

Step 5: Select Assign Room from the drop-down menu options, followed by selecting the room created. Select all the BluKey devices and Kiosk that will be in the room followed by clicking on Apply.

Installation Steps

IMPORTANT: PayRange PayStation service requires data connection. Prior to installation, verify location has adequate cellular reception. If mobile web browser can load a website relatively quickly, data connection should be adequate. **Note: Best practice is to install kiosk towards center of laundry room or place antenna at center of room. An external antenna and a range extender cable is included in the box.**

Step 1: Prepare PayStation Machine

o Unscrew security screws (T20) to remove the top back panel. There are two screws per side and two screws on top of the machine (Fig. 1).

o Remove the top back panel.

Fig. 1

Step 2: Internet Setup

Option 1: Cellular Modem

o Mount the cellular modem on the inside of the Kiosk.

o Connect the cellular ethernet cable to the port labeled 'Ethernet' (Fig. 2) and can then fish the antenna wire through the slot on top of the machine to place the antennae outside the kiosk if needed (Fig. 5).

o If a power outlet is needed for the modem, a 110v outlet* is provided inside the Kiosk or fish the modem power wire through the slot on the bottom of the machine and plug into another 110v power source (Similar to Fig. 5).

*To get access to the 110v power supply inside the Kiosk, simply unscrew the two screws from the bottom panel (Fig. 3). Next, pull up on the panel then away from the machine to remove the panel.

Fig. 2

Fig. 3

Step 2: Internet Setup (Cont.)

Option 2: Internet Router with Ethernet
  o Connect the ethernet cable from ethernet
    router to the port labeled 'Ethernet' (Fig. 2).

Option 3: WIFI
  o Connect the ethernet cable from ethernet
    router to the port labeled 'Ethernet' (Fig. 2).

    *To get access to the 110v power supply inside
    the Kiosk, simply unscrew the two screws from
    the bottom panel (Fig. 3). Next, pull up on the
    panel then away from the machine to remove
    the panel.

Fig. 4

Fig. 5

Step 3: Mounting the Kiosk

  o The PayStation comes with 2 grommets and 6
    screw covers (Fig. 4). Use the grommets to
    seal the top and bottom slot (Fig. 5).

  o Place the Kiosk back panel on the wall (ADA
    Compliant) and mount it securely (Fig. 6).

  o Place the Kiosk on the back panel that was
    mounted to the wall (Fig. 7).

Fig. 6   Fig. 7

  o Screw back the six T20 screws to each side
    and the top of the kiosk (Fig. 8). Use the screw
    covers (Fig. 4) to cover the six screws.

  o Ensure the Kiosk is securely mounted to the
    wall/column and all screws have been screwed
    back onto the Kiosk (Fig. 9)

Fig. 8   Fig. 9

  o Plug Kiosk to a 110v power supply.

Step 4: Verify Machine Operation

  o   Ensure the machine powers ON and the home screen is displayed.

© 2022 PayRange Inc.

BK Connect Setup

**Step 1: BK Connect placement.**

Option 1:
- o Mount the BK Connect to the ceiling towards the middle of the room and connect it to power.

Option 2:
- o Mount the BK Connect to the wall (high towards the ceiling) on the opposite side of the kiosk location and connect it to power.

Step 2: Pairing BK Connect to Kiosk

- o Long tap on the weather widget on the kiosk.

- o Enter PIN if needed. Note: PIN can be viewed by tapping on "Show Device PIN" button in the respective Kiosk page on Manage.

- o From the Admin Panel, select "View Nodes".

- o From the View Nodes screen, select the Node that requires a network.

- o Tap on Configure WIFI, select the WIFI network of the kiosk, enter WIFI password and connect.

- o Kiosk will connect, configure the node, and will reboot (Node will disappear form the list during reboot).

- o You will see an IP address upon successful configuration update. Note: Please check the WIFI credentials & re-configure if the IP address doesn't appear.
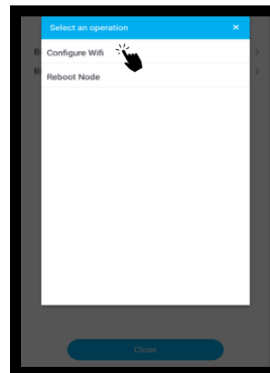
PayStation Kiosk Installation

<div style="background-color: black; color: white; text-align: center;">

APPENDIX

</div>

Testing After Installation
Contacting Support

Testing After Installation

It is critical to test PayStation Kiosk to ensure proper functionality. Use the Kiosk's app and log into your PayRange account, then send credit to machines to test. You can test machines without adding funds by creating a Free Purchase offer (see the Laundry Operator Introduction Guide for instructions).
        .

Contacting PayRange Support

For assistance with installing and operating your BluKey devices, please contact our support group:

Technical Support:	Sales and Marketing Support:
Phone: +1 (855) 856-6398 opt 3	**Phone:** +1 (855) 856-6398 opt 2
Email: support@payrange.com	**Email:** sales@payrange.com
Training Channel This channel helps our growing PayRange community by providing resources for common support scenarios, account setup, installation, and setting up promotions. PayRange Training PayRange Support	